

The Hiring and Firing Question and Answer Book

By Paul Falcone

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A guide to hiring and firing without being hit by a hefty lawsuit. This book contains 100 commonly asked questions on human resource hiring and firing. The questions range from the basic to the sophisitcated, including: does my company need an affirmative action plan?; why should I conduct an exit interview?; how do I find the best Web sites for recruitment?; how do I protect my company from negligent hiring claims?; and how do I terminate a long-term employee with a history of positive performance evaluations? Each question is followed by a short answer and the "Tell Me More" section provides longer responses.

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Dallas Morning News: "Paul Falcone’s book is sure to be viewed as a godsend by people who deal with hiring and firing."

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