

2600 Phrases for Effective Performance Reviews: Ready-to-Use Words and Phrases That Really Get Results (UK Professional Business Management / Business)

By Paul Falcone

Donwload Read Online

2600 Phrases for Effective Performance Reviews: Ready-to-Use Words and Phrases That Really Get Results (UK Professional Business Management / Business) By Paul Falcone

Whether you're an HR?professional or a manager, chances are there's one task you really dislike: giving performance reviews. Even if you know the basic points you want to get across, finding the right words and committing them to paper is about as much fun as a trip to the dentist. But this handy little book puts thousands of ready-to-use words, phrases, descriptions, and action items right at your fingertips. Paul Falcone covers the 25 most commonly rated performance factors, including productivity, time management, teamwork, and decision making, plus job-specific parameters that apply in sales, customer service, finance, and many other areas.

Not just for review time, the book will also be instrumental in creating job descriptions and development plans as well as for monitoring performance, progress, and problems year-round.

Praise for Paul Falcone's Previous Books:

"If the art and science of hiring and firing has become a puzzle, then author Paul Falcone [*The Hiring and Firing Question and Answer Book*] has the answer."-- **Houston Business Journal**

"When you feel the need to document an employee's actions (or inactions), turn to this great tool [*101 Sample Write-Ups for Documenting Employee Performance Problems*]."-- **Legal Management**

"[*96 Great Interview Questions to Ask Before You Hire*] takes the guesswork out of the interview process."-- **Benefits and Compensation Solutions**

Paul Falcone is a human resources executive and has held senior-level positions with Nickelodeon, Paramount Pictures, and Time Warner. He is the author of several bestselling books, including *101 Sample Write-Ups for Documenting Employee Performance Problems*, *101 Tough Conversations to Have with Employees*, and *2600 Phrases for Setting Effective Performance Goals*. He is a long-time contributor to *HR Magazine*.

Visit him at www.PaulFalconeHR.com.

Download 2600 Phrases for Effective Performance Reviews: Re ...pdf

Read Online 2600 Phrases for Effective Performance Reviews: ...pdf

2600 Phrases for Effective Performance Reviews: Ready-to-Use Words and Phrases That Really Get Results (UK Professional Business Management / Business)

By Paul Falcone

2600 Phrases for Effective Performance Reviews: Ready-to-Use Words and Phrases That Really Get Results (UK Professional Business Management / Business) By Paul Falcone

Whether you're an HR?professional or a manager, chances are there's one task you really dislike: giving performance reviews. Even if you know the basic points you want to get across, finding the right words and committing them to paper is about as much fun as a trip to the dentist. But this handy little book puts thousands of ready-to-use words, phrases, descriptions, and action items right at your fingertips. Paul Falcone covers the 25 most commonly rated performance factors, including productivity, time management, teamwork, and decision making, plus job-specific parameters that apply in sales, customer service, finance, and many other areas.

Not just for review time, the book will also be instrumental in creating job descriptions and development plans as well as for monitoring performance, progress, and problems year-round.

Praise for Paul Falcone's Previous Books:

"If the art and science of hiring and firing has become a puzzle, then author Paul Falcone [*The Hiring and Firing Question and Answer Book*] has the answer."**-- Houston Business Journal**

"When you feel the need to document an employee's actions (or inactions), turn to this great tool [*101 Sample Write-Ups for Documenting Employee Performance Problems*]."**-- Legal Management**

"[*96 Great Interview Questions to Ask Before You Hire*] takes the guesswork out of the interview process."**-- Benefits and Compensation Solutions**

Paul Falcone is a human resources executive and has held senior-level positions with Nickelodeon, Paramount Pictures, and Time Warner. He is the author of several bestselling books, including *101 Sample Write-Ups for Documenting Employee Performance Problems, 101 Tough Conversations to Have with Employees*, and *2600 Phrases for Setting Effective Performance Goals*. He is a long-time contributor to *HR Magazine*.

Visit him at www.PaulFalconeHR.com.

2600 Phrases for Effective Performance Reviews: Ready-to-Use Words and Phrases That Really Get Results (UK Professional Business Management / Business) By Paul Falcone Bibliography

- Sales Rank: #7654 in Books
- Published on: 2005-06-10
- Original language: English
- Number of items: 1
- Dimensions: 8.75" h x 5.75" w x .50" l, .72 pounds
- Binding: Paperback
- 224 pages

Download 2600 Phrases for Effective Performance Reviews: Re ...pdf

Read Online 2600 Phrases for Effective Performance Reviews: ...pdf

"...an enormously useful thesaurus of specific, concrete verbiage that will take you far, far beyond ‘Meets/exceeds expectations.’"--Accounting Today

Read 2600 Phrases for Effective Performance Reviews: Ready-to-Use Words and Phrases That Really Get Results (UK Professional Business Management / Business) By Paul Falcone for online ebook

2600 Phrases for Effective Performance Reviews: Ready-to-Use Words and Phrases That Really Get Results (UK Professional Business Management / Business) By Paul Falcone Free PDF d0wnl0ad, audio books, books to read, good books to read, cheap books, good books, online books, books online, book reviews epub, read books online, books to read online, online library, greatbooks to read, PDF best books to read, top books to read 2600 Phrases for Effective Performance Reviews: Ready-to-Use Words and Phrases That Really Get Results (UK Professional Business Management / Business) By Paul Falcone books to read online.

Online 2600 Phrases for Effective Performance Reviews: Ready-to-Use Words and Phrases That Really Get Results (UK Professional Business Management / Business) By Paul Falcone ebook PDF download

2600 Phrases for Effective Performance Reviews: Ready-to-Use Words and Phrases That Really Get Results (UK Professional Business Management / Business) By Paul Falcone Doc

2600 Phrases for Effective Performance Reviews: Ready-to-Use Words and Phrases That Really Get Results (UK Professional Business Management / Business) By Paul Falcone Mobipocket

2600 Phrases for Effective Performance Reviews: Ready-to-Use Words and Phrases That Really Get Results (UK Professional Business Management / Business) By Paul Falcone EPub